



Student Support Services

Services for Students with Disabilities

At Florida State College at Jacksonville, our number one priority is you! That is why we do our best to help you connect to the College and all of the services that can help you succeed.

We understand that many students have special needs. Part of our commitment is to get to know you so that we can give you the best assistance possible. The more we know about you as an individual, the better we can accommodate your educational needs.

If you have any disability that may affect your success, performance or well-being at the College, please let us know. This includes, but is not limited to the following disabilities: vision, hearing, physical or chronic condition, mental or psychological, learning or attention deficit disorder (ADD/ADHD).

Contact Us!

Program Director

Urban Resource Center
601 W. State St.
Jacksonville, FL 32202
(904) 361-6216

Downtown

101 W. State St.
Building A
Jacksonville, FL 32202
(904) 633-8488

North Campus/Nassau Center

4501 Capper Rd.
Building E
Jacksonville, FL 32218
(904) 766-6784

Kent Campus/Cecil Center

3939 Roosevelt Blvd.
Building B
Jacksonville, FL 32205
(904) 381-3500

South Campus/Deerwood Center

11901 Beach Blvd.
Building U
Jacksonville, FL 32246
(904) 646-2191

**You
can
do
this.**

Our goal is to ensure **every student is informed** of our services and available educational accommodations. This is not just an important goal; it is our responsibility for equal educational access.

TURN OVER FOR ANSWER TO FREQUENTLY ASKED QUESTIONS.

FSCJ Florida State College
at Jacksonville



Frequently Asked Questions...

Do I have to inform FSCJ that I have a disability?

No. However, if you want an educational accommodation, you must tell us. You will need to register with the Student Support Services office on your campus and provide documentation verifying your disability.

Will my documentation be kept confidential?

Yes. The documentation and information you share with us will be kept private and strictly confidential.

What educational accommodations are provided?

A wide variety of services are available to students, such as:

- » Note taker
- » Reader
- » Scribe
- » Interpreter
- » Testing Accommodations
- » Adaptive Equipment/Software
- » Large or Braille Instruction Material
- » Course Substitution/Waiver
- » Voter Registration

Please talk to one of our staff for details and requirements related to these services.

What are the benefits of educational accommodations?

Students who use these services tend to have:

- » Higher GPA
- » Fewer withdrawals from courses
- » Better graduation rates

If I want an educational accommodation, what must I do?

Contact a student support coordinator at one of our locations who can assist you with the process.

When should I request an educational accommodation?

You may request an educational accommodation any time, but you are encouraged to make a request as soon as possible, preferably before the term begins.

Do I have to prove that I have a disability in order to obtain an educational accommodation?

Yes. You must either submit documentation or sign a release of information form allowing the Student Support Services office to obtain the documentation directly.

What documentation should I provide?

At a minimum, the documentation must be official and indicate a current disability and/or history of a disability. This paperwork suffices for most accommodations. Requests for course substitution, waiver or GED test accommodations require documentation prepared by the appropriate professional (medical doctor, psychologist or other qualified professional). This should include: diagnosis of the current disability; date of diagnosis; how the diagnosis was reached; professional's credentials; how the disability affects a major life activity or how the disability affects academic performance. If additional material is needed, you will be informed.

Once I submit the appropriate documentation, what should I expect?

The Student Support Coordinator or Associate Director must approve your request and will determine if the disability documentation warrants the service or accommodation. Under certain circumstances, an alternative deemed reasonable and effective may be offered. In providing educational



accommodations, the College is not required to lower essential requirements nor make modifications that would fundamentally alter a program.

Will FSCJ charge me for an approved accommodation?

No. You must, however, be currently enrolled in the class for which the accommodation is being requested. Please note FSCJ does not provide personal attendants or other services of a personal nature.

I have more questions, where do I go for answers?

Please call or visit a student support coordinator at any campus Student Support Services office or visit us at fscj.edu/disability.

Florida State College at Jacksonville follows the guidelines established by Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 and as amended in 2008, which prohibit discrimination on the basis of a disability. We encourage you to know your rights and responsibilities under Section 504 and the Americans with Disabilities Act. Doing so will improve your opportunity to succeed as you attend Florida State College at Jacksonville.

Technical information has been verified by:

The U.S. Department of Education, Office of Civil Rights, *Students with Disabilities Preparing for Postsecondary Education: Know Your Rights and Responsibilities*, Washington D.C. 2002, revised September 2011.