



September 25, 2019

Dear Parent(s)/Guardian(s):

All our professional educators are responsible for upgrading their skills and increasing their level of expertise through continuing course work and/or training sessions. At San Jose Preparatory High School some of our teachers are participating in continuing education to expand their certification to include their current teaching assignment.

These teachers are:

<u>Name</u>	<u>Current Area of Certification</u>	<u>Out-of-field Subject Area</u>
<i>Joel Williams</i>	<i>English 6-12</i>	<i>ESOL</i>
<i>Kayla O'Connor</i>	<i>English 6-12</i>	<i>ESOL</i>
<i>Sheryl Wallace</i>	<i>Computer Science</i>	<i>Expired</i>
<i>Dannielle Hucks</i>	<i>English 6-12</i>	<i>ESOL</i>
<i>Kari O'Connor</i>	<i>P.E</i>	<i>Biology</i>
<i>Richard D'Amico</i>	<i>English</i>	<i>Expired</i>

During the year, the teacher(s) will work to complete requirements for certification compliance.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Michelle Knapp". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Michelle Knapp
Principal